

Romance Studies Honors Thesis Procedures: Timeline and Checklist★

Spring Semester, Junior Year

- Choose general thesis topic.
- Speak with the language advisor for your Major concerning eligibility and the appropriateness of the degree with honors. Students who are studying abroad during the spring semester of their junior year should contact the language advisor by email.
- Discuss the nature and scope of the proposed project with the member of the faculty that you would like to direct the research and writing of the honors essay.
- Turn in a completed [Department Learning Contract for Independent/Honors Study](#) by mid semester to Director of Undergraduate Studies.
- Submit an [Honors Contract Proposal Form](#) online, available in the [Honors Carolina Office webpage](#) [<http://honorscarolina.unc.edu/current-students/curriculum/honors-contract/>].
- Register for French, Italian, Portuguese or Spanish 691H for Fall semester.
- Create summer reading list with advisor before classes end: 10-15 works.

Fall Semester, Senior Year

- Take French, Italian, Portuguese or Spanish 691H: one-hour weekly meeting with advisor.
- Develop together with advisor a plan for the research project that includes independent research and discussion in the special topics course during the semester.
- Turn in a 5-page proposal by the third week of classes, including general description of topic, approach, thesis, outline of chapters, and bibliography.
- Approval of proposal by thesis advisor.
- Turn in a revised draft of Chapter One to Thesis Advisor by Thanksgiving.
- Register for French, Italian, Portuguese or Spanish 692H for Spring semester.

Spring Semester, Senior Year

- Take French, Italian, Portuguese or Spanish 692H: one-hour weekly meeting with advisor.
- Turn in draft of second chapter by first week of classes.
- Discuss with advisor and invite two additional faculty members to serve as readers for the essay and participate in the oral examination.
- Complete a first draft, usually 30-40 double-spaced pages, by the middle of March.
- Full draft of Thesis due to all readers by April 1, or no later than 10 days before the scheduled oral examination.

- Schedule an oral examination by the end of March.
- Oral examination with all thesis readers by the deadline established by the Honors Office, usually approximately two weeks before the end of classes.
- Revise the Honors Thesis if necessary.
- Submit two copies of the final, revised version of thesis: one hard copy to the Undergraduate Student Services Manager of the Department of Romance Languages and one in PDF format via the [Carolina Digital Repository](https://cdr.lib.unc.edu/) (CDR) [https://cdr.lib.unc.edu/] by the last day of classes.

*These dates are all based on the assumption of a May graduation. Different deadlines will apply to a December graduation.